

Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, February 18th, 2016.**

Mayor Gunter called the meeting to order at **6:04 PM.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szynski P

TRUSTEES: Addington P Barker P
Barry P Guzzo P
Liddle P Nero P

STAFF:

May <u>P</u> (Village Mgr)	Parker <u>P</u> (Finance Director)	Ziegler <u>P</u> (Community Development Director)
Crane <u>P</u> (H.R. Director)	McIntyre <u>P</u> (Communication Director)	Liljeberg <u>P</u> (I.T. Manager)
Chief Mulhearn <u>P</u> (Police Dept.)	Dep. Chief Brenza <u>A</u> (Police Dept.)	Dep. Chief Gunther <u>P</u> (Police Dept.)
Chief Weiss <u>P</u> (Fire Dept.)	Dep. Chief Riley <u>A</u> (Fire Department)	Ramsey <u>P</u> (P.W. Director)
Dralle <u>A</u> (EMS Director)	Mielcarski <u>A</u> (Admin. Assistant)	Richards <u>A</u> (Deputy Clerk)

ATTORNEY: Zemenak A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Chicago Tribune A Independent: Daniel Smrokowski A
Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

VISITORS: None.

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM: None.

VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **V=VACATION**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>9</u>	<u>10</u>						
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>						
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>						
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>						
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>						
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>						
TRUSTEE NERO	<u>Y</u>	<u>Y</u>						

REPORTS

Mayor Gunter

- Welcomed Everyone.
- Recapped the 100th Anniversary Committee held on February 18th. We are preparing for the 100th Year Anniversary.
- Invited Glen Liljeberg to the podium to explain two factor authentication. These are security procedures for logging on to the system. Each individual will be given either a hard or soft token. The displayed code will change every 30 seconds and that will need to be entered prior to logging on.
- Called Larry McIntyre to the podium to introduce Rachel & Riley Dorsey. Riley received recognition for participation in a National Football event during the Superbowl.
- The Oak Brook Hills Hilton is making significant renovations to the property. It looks beautiful and the manager will be at the next Village Board meeting to talk about it.

Clerk Szyski

- The next Public Information Committee Meeting will be March 31st at 4:30 pm.
- Deadline for the Westmont Citizen of the Year Award nominations is Friday, February 26, 2016. They are available online or you can call 630-960-5553.
- Talked about some of the Early Voting locations closest to Westmont. Temporary

Location: Downers Grove Village Hall, February 29 - March 12th. Permanent Location: Yorktown Center, February 29 - March 14th.

Attorney Zemenak

- Absent.

Village Manager May

- The Budget Workshop is currently scheduled for April 7th at 6:00 pm.

Trustee Addington

- The next Economic Development Meeting will be March 2nd at 9:00 am.
- BRIA Health Services of Westmont at 6501 S Cass has also made many improvements and it looks very nice.
- Mariano's is planning on opening within 2 months. They are still hiring.
- There were a few ribbon cuttings, one was for Flo's Tips & Toes and the other was Woodgrain.
- The Legislative Plan will be reported on next month.
- Take a look at the display case, it honors Lions 80th Anniversary.

Trustee Liddle

- Administration Committee Meeting will be March 3rd, 2016 at 4:30 pm.
- Look for daily posts from the Village of Westmont on Facebook, Twitter, and Google Plus. Some of the themes we will be working on are Motivational Mondays, Green Tip Tuesdays, Pets & Wildlife Wednesdays, Throwback Thursdays (focusing on Westmont History), Westmont First Fridays, Safety Saturday, Senior Life Sunday.

Trustee Barry

- Recapped the Public Works Meeting.
- The Village will be planting 20 trees around the schools.
- There will be an Arbor Day Art and Essay Contest for students.
- Brush pickup is coming. This will be resumed in April. Look for details on the website and Neighbors Magazine.
- The Environmental Improvement Commission will be meeting the 1st Monday of the month at the Westmont Public Library.

Trustee Nero

- There will be a Special Public Safety Meeting on Wednesday, March 2nd. It will be held at 6:30pm at the Fire Department Headquarters Committee Room.
- The next regularly scheduled Public Safety Committee meeting will be April 14th at Village Hall.
- Public CPR Training will be held May 24th, 2016 and October 25, 2016. Details coming soon online.
- You can still sign up for Citizens Fire Academy. The program will start in March.
- Invited Police Chief Mulhearn to talk about the Special Olympics Bronze Award that we received for exceeding our goals last year.
- Cop on Top will be Friday May 20th at Dunkin' Donuts on 63rd Street.

Trustee Guzzo

- Announced the next Finance Committee Meeting as March 3rd, 2016 at 4:00pm.
- The St. John Council of Knights of Columbus will be holding a fish fry at 4:00pm every Friday night during the lenten season.

Trustee Barker

- The next Westmont First Meeting will be Monday at 6:00pm. Located at the Westmont Public Library at 428 N Cass Ave.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

There are no items to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Addington** to approve the consent agenda items A, B, C, D, E.

(A) VILLAGE BOARD MINUTES:

Board to consider approving the minutes of the Village Board meeting held February 4, 2016.

(B) FINANCE ORDINANCE #19: Dated **February 18th, 2016**, in the amount of
\$ 1,418,863.30

(C) JANUARY FINANCIAL REPORT:

Board to consider a motion to accept the financial report submitted for the month of January 2016.

(D) PURCHASE ORDERS

11038264	Omega Sign & Lighting	\$ 136,722.20
11038340	Westmont Park District	8,489.27
11038260	Don Morris Architect	7,827.13
11038229	SHI International Corp	17,060.36
11038250	Village of Downers Grove	612,288.00
11038251	Village of Downers Grove	31,578.00
11038218	JULIE Inc.	5,495.26
11038256	West Central Municipal Conf	22,500.00
11038272	Vidito Tree Experts	22,350.00
11038259	Vidito Tree Experts	6,390.00

11038263	Illinois EPA	25,984.86
11038237	HD Supply Waterworks	49,675.00
	Total of Purchase Orders	\$ 946,360.08

(E) COMMUNITY EVENTS

- **2016 Red White & BBQ:**
 - Board to consider an ordinance approving the following requests for the 2016 Red White & BBQ Festival hosted by the Westmont Lions Club, May 27-29, 2016:
 - 1) community events permit
 - 2) liquor license fee waivers
 - 3) amusement fee waiver
 - 4) live amplified sound permit
 - 5) tent permit fee waiver
- **2016 Race To The Flag 5K:**
 - Board to consider an ordinance approving the following requests for the 2016 Race To The Flag 5K to be held on May 29, 2016:
 - 1) community events permit
 - 2) live amplified sound permit
- **2016 Chicago Prostate Center 5K:**
 - Board to consider an ordinance approving the following requests for the 2016 Chicago Prostate Center 5K to be held on September 11, 2016:
 - 1) community events permit
 - 2) live amplified sound permit

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #1

Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

UNFINISHED BUSINESS

NEW BUSINESS

(2) 134 N CASS - MONKEYPENCIL APPAREL

Community Development Director Ziegler and William McGhie addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance approving a development permit request from Monkeypencil Apparel to allow the operation of an apparel company in the B-1 Limited Business District.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #2

Ayes: Guzzo, Liddle, Nero, Barry, Barker, and Addington.

Nays: None.

Absent: None.

Present:None.

(3) CLASS 17 LIQUOR LICENSE - MARIANO'S

Deputy Chief Liquor Commissioner Gunther, Max Dickman and Store Manager, Shane Litke addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance increasing the number of available Class 17 liquor licenses by one to accommodate a request from Mariano's, located at 150 West 63rd Street, Westmont.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #3

Ayes: Guzzo, Liddle, Nero, Barry, Barker, and Addington.

Nays: None.

Absent: None.

Present:None.

(4) WSEC HOTEL/MOTEL GRANT REQUEST

Finance Director Parker addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance awarding a \$10,000 hotel/motel grant to Westmont Special Events Corporation (WSEC).

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #4

Ayes: Guzzo, Liddle, Nero, Barry, Barker, and Addington.

Nays: None.
Absent: None.
Present: None.

(5) DRUG - FREE WORKPLACE POLICY - REVISED

Human Resources Director Crane addressed the Board on this item.

Motion by **Trustee Barker** to consider an ordinance approving revisions to Section 62-75 - Drug-Free Workplace of the Personnel Code of Ordinances.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #5

Ayes: Guzzo, Barry, Liddle, Nero, Barker, and Addington.
Nays: None.
Absent: None.
Present: None.

(6) DUAL VILLAGE EMPLOYMENT POLICY - NEW

Human Resources Director Crane addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance adding Section 62-80 - Dual Village Employment Policy to the Personnel Code of Ordinances.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #6

Ayes: Guzzo, Liddle, Nero, Barry, Barker, and Addington.
Nays: None.
Absent: None.
Present: None.

(7) SOCIAL MEDIA POLICY - NEW

Human Resources Director Crane addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance adding Section 62-79 - Social Media Policy to the Personnel Code of Ordinances.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #7

Ayes: Barker, Nero, Guzzo, Liddle, Barry, and Addington.
Nays: None.
Absent: None.

Present: None.

(8) ENGINEERING AGREEMENT - 2016 MFT RESURFACING PROJECT

Public Works Director Ramsey addressed the Board on this item.

Motion by **Trustee Addington** to consider an ordinance authorizing an engineering agreement with SEECO Consultants, Inc. for Material Testing and Inspection Services of the 2016 MFT Resurfacing Project (MFT# 15-00108-00-RS).

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #8

Ayes: Barker, Nero, Guzzo, Liddle, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.

(9) AD HOC STRATEGIC PLAN COMMITTEE

Mayor Gunter and Trustee Addington addressed the Board on this item.

Motion by **Trustee Liddle** to consider a motion authorizing the creation of the Ad Hoc Strategic Plan Committee, with the Mayor to appoint committee members.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #9

Ayes: Guzzo, Barry, Liddle, Nero, Barker, and Addington.

Nays: None.

Absent: None.

Present: None.

MISCELLANEOUS:

- Larry Forssberg reminded everyone that the deadline to sign up for the Economic Impact Luncheon is tomorrow. The Luncheon will be held in Downers Grove at Ashiana. The Expo will start at 10:00am and Lunch is at 12:00pm.

(10) ADJOURNMENT: Motion by **Trustee Nero** to adjourn the meeting. Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #10

Ayes: Guzzo, Liddle, Nero, Barker, Barry, and Addington.

Nays: None.

Absent: None.

Present: None.



Village Clerk's Office

31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6220 Fax: 630-829-4441

MEETING ADJOURNED AT 6:57 PM

ATTEST:

APPROVED:

Virginia Szynski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 3rd day of March, 2016.